



HCRA STATE CHAMPIONSHIP RACE VENDORS CONTRACT

Hawaiian Canoe Racing Association, (hereinafter “HCRA”), grants the craft and/or food vendor designated below (hereinafter “Vendor”), the right to occupy space # _____ to sell crafts or food at the 2026 State Canoe Championship Race (the “Race”). Craft vendors agree to pay \$125.00 for the right to be a craft Vendor at the Race. ***Food vendors other than those sponsored by an Oahu Hawaiian Canoe Racing Association or Na Ohana O Na Hui Wa’a club are not allowed. Food vendors agree to pay \$275.00 to be a Food Vendor at the Race. Both types of vendors will have the right to sell on Friday, July 31, 2026* and Saturday, August 1, 2026.***

** Pending permit allowances*

1. Vendor is prohibited from selling or giving away items, except for the following [list or attach type of crafts or anticipated menu]: _____

2. Vendor shall not, without prior written consent of the HCRA, assign or sublet an assigned space, or any part thereof.
3. The space Vendor shall occupy and display and exhibit its products will be assigned by HCRA and will be as shown on an event site map. Failure to occupy the designated space will result in Vendor being asked to move and/or leave.
4. HCRA will not be liable to fulfill this contract if the premises on which the race is to take place is destroyed or unavailable or if the event is cancelled, postponed or otherwise does not take place in the manner anticipated on the dates currently identified.
5. The conditions, rules, and regulations printed in Exhibit A are incorporated herein. HCRA shall have full power, in its sole discretion, to make or amend any rules. All rights granted Vendor herein are contained in this contract. (Disputes concerning the meaning of interpretation of any provision hereof shall be resolved by HCRA and its decision shall be final.)
6. Payment for reservation of a space at the Race *must be made upon submission of this contract*. Failure to do so may result in the space being given to another Vendor. Space will be allocated at the discretion of HCRA and will not be assigned to a Vendor until payment is received.
7. Miscellaneous Requests: (such as special requirements, ie. need to have a van parked behind your space for supplies, request for end space because of set up of booth, etc.). All requests will be reviewed, and to the extent possible, honored but HCRA makes no promises or assurances that each request will be fulfilled.

IN WITNESS WHEREOF the parties hereto have set their names this _____ day of _____ 2026.

Hawaiian Canoe Racing Association
Email: HCRAVendor@gmail.com
Website: HCRAPaddler.com

Company/Club Name

Vendor’s Signature & Printed Name

Phone number

SUBMISSION CHECKLIST:

All items must be received by June 24, 2026

(spots are 1st come/1st serve – incomplete applications are not deemed received and no spot will be reserved for you)

___ Signed contract

___ Signed Exhibit A

___ A certificate of Insurance with the following added as additional insureds in the "Certificate Holder" section of the COI. The names and addresses must be included to be accepted.

City and County of Honolulu
Department of Parks and Recreation - Permit Office
650 South King Street, 1st Floor
Honolulu, Hawaii 96813

State of Hawaii
4 Sand Island Access Rd.
Honolulu, Hawaii 96819

Hawaiian Canoe Racing Association and its affiliate associations and clubs
PO Box 2050
Kihei, Maui, Hawaii 96753

___ Copy of General Excise Tax License

___ Food vendors must obtain and submit a copy of a food permit from the Department of Health

___ Payment

If you need further information, please contact:

Noe Fox at HCRAVendor@gmail.com.

EXHIBIT "A" TO
HCRA STATE CHAMPIONSHIP RACE VENDOR CONTRACT
CONDITIONS, RULES AND REGULATIONS

BOOTH: Unless otherwise stated, each Vendor is responsible for providing their own booth(s), structures(s), or displays(s), to be no larger than 10x10 for a craft/merchandise booth and 20x20 for a food booth (*unless specific arrangements are made for different size tents/trucks*). If additional space is required, additional charges may apply. The location of each vendor's booth will be determined by HCRA. Failure to abide by the space assignment will result in denial of the opportunity to sell goods/food and removal from the event.

CONTROL OF PREMISES: HCRA may prohibit the display of any exhibit or merchandise not meeting their approval or which was not listed by Vendor when the contract was executed.

REMOVAL OF GOODS: Vendor expressly agrees that ALL parts of his/her exhibit will remain intact and manned between the hours of 8:00 a.m. and 5:00 p.m. on the day(s) specified in the contract(s). Vendor shall completely remove his/her booth(s) and all installations no later than 7:00 p.m. Saturday, August 1, 2026. All the goods or property left after this date and hour will be at Vendor's sole risk. Vendor shall be liable for any damage which he or she may cause the building or facilities in connection with this booth.

INSURANCE AND LIABILITY: Vendor shall carry comprehensive general liability insurance as shown:

Minimum Limits:

\$2,000,000.00	Each Occurrence (direct or through an umbrella policy)
\$1,000,000.00	Personal/Advertising Injury Liability
\$2,000,000.00	General Aggregate; and
\$2,000,000.00	Products/Completed Operations Aggregate

Such policy or policies shall be written on a primary basis, contain a waiver of subrogation in favor of HCRA and the City and County of Honolulu. The Certificate(s) of insurance ("COI") shall be provided to HCRA with this contract. Submission later than **June 24, 2026** may result in your space being denied.

HCRA assumes no risk that may arise from the use of said space(s) by Vendor, and by the acceptance of this contract. Vendor agrees to hold and save harmless of and from, any loss or damage by reason thereof. HCRA assumes no responsibilities whatsoever for any property placed on the premises and is hereby expressly released and discharged from any and all liability from any property.

HCRA OFFICER SIGNATURE: _____ Date: _____

VENDOR'S SIGNATURE: _____ Date: _____